

Bayside Acres Neighborhood Association (BANA)

Board Meeting Minutes; March 3, 2022
In-Person Meeting at Loch Lomond Yacht Club

Board Members Present:

- Dianne Fruin, Scott Gerber, Julia Glenister, Bob Lens, Alan Schaevitz, David Tattersall, Joe Tyszkiewicz, Abbie Urban

Board Members Absent:

- Laurie Favaro

Quorum Present: Yes

Proceedings:

- **Meeting called to order at 6:03 PM**
 - **This meeting** was called to discuss:
 1. Board Member Elections
 2. Annual General Meeting (AGM) arrangements
 3. Lane Diet, Point San Pedro Rd.
 4. St Luke's Day Care
 5. Strand Update
 6. Beach/Oak Drive Sewer replacement

President's Report

- **First Order of Business:**
 - All Board Members present approved the draft [December 28, 2021 Board Minutes](#) distributed for final review via email prior to today's meeting.

Treasurer's Report

- **Budget**

- Abbie reported a balanced budget. There were no expenditures since the last board meeting. The Treasurer's report was accepted by all.

Secretary's Report

- **Office of the Secretary's Annual Term Expires**

- The Secretary's one-year term expires in March 2022. The current Secretary, Julia Glenister, announced her intention to relinquish the office of Secretary so she can focus on her commitments as Chair of the Bayside Acres Firewise Team (BAFT). Alan, a BAFT team member, noted that the Firewise position is becoming more important now that California is implementing rules for the insurance companies to take note of Firewise neighborhood activities. More time will likely be spent collecting information and communicating with our BANA members about grants and fire mitigation activities.

- **Future Approval of Minutes Require A Change to BANA's Bylaws**

- The Board discussed the need to amend BANA's bylaws. As currently written, the bylaws require that Board meetings be held in-person and minutes be approved in-person. That has not been feasible during the past few years due to the Covid pandemic. As a result, the December 28th minutes could not be approved or posted until today's in-person meeting. It was noted that there may be future scenarios that would make it impractical to meet in-person. The Board discussed amending the bylaws to allow virtual meetings and approval of minutes via voice, email or video-conferencing. Alan volunteered to draft amendments to the bylaws to reflect the new reality. It was noted that two-thirds of BANA's members who vote on the amendments must approve any changes to the bylaws. The target vote would be at the next Annual General Meeting.

Annual General Meeting (AGM)

- **Expiring Board Terms and the Election of New Board Members**

- The terms of three Board Members — Joe Tyszkiewicz (Main/Manzanita), Dianne Fruin (Chicken Point) and Julia Glenister (Bayview Drive) — are ending in March.

Joe and Julia said they would run for new three year terms, but Dianne said she would prefer to retire from her seat. Dianne, Bob and David agreed to canvass for other candidates in Chicken Point.

- As agreed during the March 30, 2021 meeting to split the secretary's tasks for the coming year, Bob will assume responsibility for the coordination of future elections, including this month's annual elections.
- **A Schedule for the Nominations and Elections Was Worked Out**
 - The Board set the following schedule for the AGM nominations and vote:
 - **3/7/22: AGM Nomination Letter** to be emailed to all residents and hand-delivered to parcels w/o email addresses.
 - **3/17/22: AGM Nominations deadline**
 - **3/20/22: Ballot to go out to all 163 parcels.** All BANA members can vote on new Board members and changes to the Bylaws.
 - **3/31/22: Ballots to be received by end-of-day**
 - BANA's bylaws require that the AGM take place in the fourth quarter of the Fiscal Year that runs from April 1st to March 31st. Current members and those who pay their \$10 dues per household for the coming fiscal year will be eligible to vote.
 - Board members who volunteered to hand-deliver the nomination letter to those who don't have email addresses are: Bob/Dianne (Chicken Point), Joe (Main/Manzanita) and Julia (Bayview Drive).

Bayside Acres Firewise Team Report

Report by the Chair of BAFT

- **New Insurance Regulations:**
 - Julia reported that the California State Department of Insurance has released new regulations requiring insurance companies to take into account the wild-fire safety measures undertaken by property owners when pricing residential and commercial insurance coverage.

- Our Firewise team will be researching and reporting on insurance deductions available to our own Firewise community.
- **Neighbor Reporting on Clearing Defensible Space and Hardening of Homes:**
 - The percentage of households reporting their expenditures was down this year, but we were pleased to have St. Luke's Church report their expenditures for the first time.
 - Our future success as a Firewise community will rely on community outreach by board members living in each of BANA's sub-neighborhoods. Neighborhood evangelism in addition to the electronic distribution of communications, will help us meet annual reporting thresholds for certification by Firewise USA.
- **Other Updates:**
 - **New Email Sign-Ups:** One new resident of Chicken Point provided their email to receive BANA and BAFT news.
 - **Grant Availability Information** is regularly being posted on our BAFT web pages to help our neighbors prepare for a future wildfire.
 - **Eucalyptus Grove on Main:** 50+ small Eucalyptus trees were recently removed by the San Rafael Fire Department. The SRFD is in talks with PG&E to propose sharing the cost of the removal of some of the larger Eucalyptus trees in that grove.
 - **Bayview Fire Trail Clearance** - Two private property lots above the Bayview Fire Trail near the trail leading to Main Drive were cleared by the Marin County Fire Department recently.

Pt. San Pedro Road Narrowing/Lane Diet

- There was a discussion about how the lane reduction trial proposed by the City of San Rafael and Marin County may impact vehicles and cyclists in addition to the residents and visitors accessing Bayside Acres to and from Pt San Pedro Rd. David volunteered to draft a letter to the Marin and San Rafael departments of public works on behalf of the BANA Board Members.

St Luke's Day Care

- The BANA Board discussed St. Luke's permit application for a daycare center. It was noted that if it is approved it could contribute to traffic congestion during the Pt. San Pedro Road narrowing trial.

Strand Update

- Alan briefed the BANA Board on the approval of the reconstruction of the connection to the waterfront and breakwater in early February. The NDA is planning to start in mid-March. The entire break water and playground spit will be off limits until possibly December 2022.

Beach/Oak Drive Sewer replacement

- Designs for this project are in progress. David said he continues to monitor the project.

Action and Outcomes

- Alan to draft amendments to BANA's bylaws to enable virtual Board meetings and approval of minutes.
- Board to set date for the next Board meeting to certify the vote and establish the Board and officers.
- Board to set date to publish the minutes, results of the vote and revised bylaws (also, email summary).
- David to write a letter to the DPW summing up the BANA Board's comments and concerns regarding the planned narrowing of Pt. San Pedro Rd.

Meeting Adjourned at: 7:24 PM PST

Minutes Submitted by Secretary: Julia Glenister